



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:

Telephone No. 92-29800-11
Website: <http://www.mof.gov.jm>
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MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

22 April 2009

Circular No.: 13
Public Expenditure Policy Coordination Division

Permanent Secretaries
Head of Procuring Entities

Re: Submission of Bids in Foreign Currency

In response to queries to the Ministry, Procuring Entities are reminded that the procurement procedures make allowance for bidders to quote in foreign currency where the nature of the procurement warrants. In such instances, the tender document should indicate the rate of exchange to be used to convert bids to local currency to facilitate payment and where necessary, to allow for evaluation (see Section S2120, Page 6 of 14, Handbook of Public Sector Procurement Procedures, November 2008).

For submission to the National Contract Commission, where bids were made in a foreign currency, the Transmittal Form should indicate the tender sum in both local and foreign currency. Provision is made for this at 16a and 16b of the Transmittal Form.

Sharon Crooks
Sharon Crooks (Mrs)
Financial Secretary